

**Request for Dispensing Medication During School Hours**

Please complete the following information if medication (prescription or non-prescription) is to be administered during school hours.

Name of Student: \_\_\_\_\_ School: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

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**-To Be Completed By Your Child's Physician-**

Diagnosis for which medication is necessary: \_\_\_\_\_

Name of Medication: \_\_\_\_\_

Dosage: \_\_\_\_\_

Time to be administered: \_\_\_\_\_

If medication is to be administered PRN, please list under what conditions it should be given and how often it may be repeated. \_\_\_\_\_

Length of time student will require medication: \_\_\_\_\_

Are there any restrictions? \_\_\_\_\_ If yes, what and for how long? \_\_\_\_\_

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Is it necessary that this medication be given during school hours? \_\_\_\_\_

Physician's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name of Physician: \_\_\_\_\_ Phone #: \_\_\_\_\_

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**-To Be Completed By Parent/Guardian-**

I give permission for my child to receive the above medication during school hours as directed on this form by my child's physician.

Signature of Parent: \_\_\_\_\_ Date: \_\_\_\_\_

Home/Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_